



**OFFICE OF THE SUPERINTENDENT BHIMA BHOI
MEDICAL COLLEGE & HOSPITAL**

At/PO/Dist – Balangir, PIN – 767001 (Odisha)

E-mail: gmchospitalbalangir1@gmail.com



Tender Ref. No. **2867** /Estt.(BBMC&H).

Dt. 08.05.2025

**TENDER DOCUMENT FOR SUPPLY OF INSTRUMENT / EQUIPMENTS TO BHIMA BHOI
MEDICAL COLLEGE & HOSPITAL, BALANGIR FOR THE YEAR 2025-26.**

1. DATE OF AVAILABILITY OF BID DOCUMENT IN WEBSITE: **From Date :08.05.2025**
2. PRE BID CONFERENCE : **Date:14.05.2025 at 9.00AM**
3. LAST DATE OF AVAILABILITY OF BID DOCUMENTS
(In website) : **Date.22.05.2025**
4. LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : **Dt.22.05.2025 Up to 1.00PM**
5. DATE & TIME OF OPENING OF COVER-A (Technical Bid): **Dt.23.05.2025 9.00AM**
6. DATE OF OPENING OF COVER-B (Price Bid) : **Dt.23.05.2025 12.00 PM**
7. PLACE OF OPENING OF BID DOCUMENTS AND
ADDRESS FOR COMMUNICATION
AND RECEIPT OF BID DOCUMENTS : **O/o Superintendent, Bhima Bhoi
Medical Collage& Hospital,
District-Balangir-767001.**

M. Panda
08.05.25
Superintendent
Bhima Bhoi Medical College & Hospital
Balangir - 767001

TENDER / BID DOCUMENT

The Bidders have to download the Tender Documents directly from the Website available at college web portal <https://bbmchbalangir.nic.in>, Balangir district www.balangir.odisha.gov.in & DMET web portal www.dmetodisha.gov.in. The Tender cost fee of Rs. 1,000/- (One Thousand) Non-refundable by way of separate Demand Draft drawn in favour of Superintendent, Bhima Bhoi Medical College & Hospital, Balangir payable at Balangir should be enclosed along-with the Technical Bid (Cover-A). The Bidders should specifically super scribe, **"Supply of Instrument & Equipments for Bhima Bhoi Medical College & Hospital, Balangir for the Year 2025-26"** on the top left corner of the outer envelope containing Technical Bid (Cover-A) and Price Bid (Cover-B) separately. The Technical Bid (Cover-A) & Financial Bid (Cover-B) should be kept within the outer Cover. The outer sealed envelope must be sent through **Speed Post/Registered Post/By Courier facility (not by hand)** only. The Tender cost fee and the EMD amount should be submitted separately in shape of demand drafts in the technical bid. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website or Sub store, Bhima Bhoi Medical College & Hospital, Balangir before last date of submission of tender document and the authority shall have no responsibility for any delay/omission on part of the bidder. The validity of the tender is one year from the date of finalization of the tender process.

Tender Paper Cost:

Rs. 1,000/-
(Non-refundable)

***** The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website *****

M. Panda
08-01-2024
Superintendent
Bhima Bhoi Medical College & Hospital
Balangir - 767001

IMPORTANT INSTRUCTIONS TO BE NOTED CAREFULLY BY THE TENDERERS

1.	Mode of Procurement	Through Open Tender
2.	Purchaser	Superintendent, Bhima Bhoi Medical College & Hospital, Balangir.
3.	Consignee	Addl. Medical Superintendent (Store), Bhima Bhoi Medical College & Hospital, Balangir.
4.	Delivery Period	Within 10 days from issue of Purchase Order.
5.	Mode of Delivery	By Air / Road / Rail
6.	EMD	Rs. 10,000/- (Rupees Ten Thousand) only per tender. The Earnest Money Deposit should be in the shape of demand Draft/Banker's Cheque only in favour of Superintendent, Bhima Bhoi Medical College & Hospital, Balangir drawn in any Nationalized / Scheduled Bank payable at BALANGIR. EMD exemption is not permitted except to local MSME/SSI units registered in Odisha only. The MSME certificate(Category-Manufacturer Only) of EMD exemption to be produced.

M. Panda
03-05-20

Superintendent
Bhima Bhoi Medical College & Hospital
Balangir - 767001

**TERMS AND CONDITIONS FOR SUPPLY OF INSTRUMENT & EQUIPMENTS FOR BHIMA
BHOI MEDICAL COLLEGE & HOSPITAL, BALANGIR FOR THE YEAR 2025-26.**

1. Tender Fee of Rs. 1,000/- (Rupees One thousand only) (Non-refundable) should be submitted in shape of Demand Draft issued from a Nationalized Bank in favour of Superintendent, Bhima Bhoi Medical College & Hospital, Balangir.
2. EMD of **Rs. 10,000/- (Rupees Ten thousand only)** should be submitted in shape of Demand Draft issued from a Nationalized Bank in favour of Superintendent, Bhima Bhoi Medical College & Hospital, Balangir. However, the EMD of the unsuccessful bidders will be returned after completion/finalization of the tender process and for successful bidders the EMD amount will be kept as Performance security. The performance security amount will be returned without interest after completion of the tender tenure with satisfactory performance.
3. The bidder should quote the List of items as mentioned in **ANEXURE-VI** in the format attached in **ANNEXURE-1 (A)**. It is mandatory to produce the Catalogue for all the items in the list.
4. Copy of valid GST Registration Certificate should be attached with the Tender Documents.
5. Copy of the GST Return for the last quarter (Jan 2025, Feb 2025 & March 2025) shall be submitted.
6. Copy of Valid PAN Card should be attached with the tender documents.
7. Copy of the I.T. Return for 2021-22, 2022-23 & 2023-24 shall be submitted.
8. Proof of Average Annual Turnover of Bidder (Manufacturers/Distributor) of **Rs.20 Lakhs or more** during the financial year **(2021-22,2022-23 & 2023-24)** taken together from a registered Chartered Accountant shall be submitted.
9. The Bidder should submit the valid manufacturing licence of medical devices.
10. Copy of valid **ISO Certificate** of the manufacturer should be attached with the tender documents.
11. Copy of Valid **CE (Conformite Europeenne)** Certificate of the manufacturer should be attached with the tender documents.
12. **CE (Conformite Europeenne) Certification logo & Product Code** on the body of the instrument must be present.
13. Manufacturer Name/Logo on the body of the instrument must be present.
14. If any instruments found to be defective/not of standard Quality, the same shall be replaced by the supplier at his own cost within a maximum duration of 15 days and take back the unused/defective available stock from the Sub-store. In case the supplier fails to replace the stocks within the stipulated time, the **performance security** will be forfeited. No further purchase order will be placed to the firm/supplier for the item (s) and the firm/supplier will be blacklisted/debarred from participating in any tender (for that item) floated in future for three years.
15. The Samples of all items will be verified by the Technical Committee of the concerned department and according to the suggestion, the samples which don't qualify in sample verification will not be considered during price bid Comparison. The Performa for submission of samples is attached in **ANNEXURE-1(B)**.
16. The date of sample verification is scheduled to be held on **Dt.23.05.2025 at 11.00 AM**. The Technical committee constituted by the Tendering authority will verify the samples.
17. The bidder will have to come along with the samples on the date of sample verification and the sample of disqualified bidders will be returned to them after completion of the sample verification on the same date. The sample of qualified bidders will be kept for future reference. Non submission of the samples will lead to technical disqualification for those quoted items and will not be taken into consideration in the comparative statement.
18. The Technically qualified bidder quoting the lowest rate for each item will be selected as L1 bidder for award of contract and next qualified bidder quoting next higher rate will become L2, L3 accordingly.
19. After the supply order, the supplied items of the bidders should be of the same quality as provided in the sample verification time. Incase providing of substandard quality product, the bidder will be blacklisted & debarred to participate in any tender in the institution for a period of 3 years and his EMD amount will be forfeited.
20. If the approved lowest eligible supplier fails to supply items within 10 days of receiving supply order, the same shall be procured from the L2 suppliers at L1 rate, if they agree to supply at L1 approved rate to meet the emergency requirement.

M. K. S. D.
08.05.25
Superintendent
Bhima Bhoi Medical College & Hospital
Balangir - 767001

21. The goods should be supplied to the Freight on Road (FOR) Destination and no extra charge for freight should be claimed.
22. The tender format (**Price Bid**) in the prescribed format (as per **ANNEXURE-II**), must be submitted inside sealed price Bid cover. The rate should be quoted for each item in figures only and not in words. Only two decimal points (paise) will be taken into consideration ignoring the rest digits.
23. The rate should be mentioned excluding GST. The GST amount & Total amount for each item should be mentioned in a separate column in the same sheet.
24. The supplier should have not been blacklisted by any Govt. Agencies during the last 3 financial years. Affidavit in Non-Judicial Stamp Paper with appropriate value (Rs.20/-) duly certified by Notary shall be produced along with the bid document. (As per **ANNEXURE-III**).
25. The Technical Document submitted in Cover-A shall be evaluated using the Evaluation Checklist as attached in **ANNEXURE-I**. Only those bidders who will qualify in the Technical Evaluation, their Sample Verification will be done by the Technical Committee constituted by the Tender inviting authority and as per the remarks of the technical committee the price Bid (Cover-B) of the qualified bidders will be opened & finalized in due process
26. Tenders will be evaluated as per the specification mentioned in the list of items attached in List of Items **Annexure-VI** and price bid will be opened only for the bidders who qualify in the Technical Bid. The cost of the unit item excluding GST will be evaluated/Compared.
27. Copy of the Declaration/undertaking as per format **ANNEXURE-IV** should be attached with the tender documents.
28. The authority is not responsible for any type of postal delay. The tender document will not be received/entertained after due date & time fixed for receipt in the advertisement and will be rejected summarily.
29. The tenderer should adhere to the terms & conditions and submit the bids in the given prescribed performa failing which the tender paper will not be taken into consideration.
30. The tenderer should submit/furnish a certificate in the tender to the effect that, "the **price quoted by them is not more than the open market price or also under GeM Rate Contract where such rate exists**". However, in circumstances when the price decreases during the contract period, the approved supplier, should intimate the same to the purchasing authority (**ANNEXURE-V**).
31. The tender documents should be clearly written/types without any correction, interpolations and overwriting. Each page of the tender should bear the dated signature & stamp of the tenderer.
32. All copies of the tender document should be self-attested and stamped. If any information or documents furnished by the tenderer are found to be incorrect or misleading at any stage, the tender will not be considered for evaluated and rejected.
33. All the documents shall be serially numbered and self-attested by the bidder.
34. The approved rate will be valid for **one year** from the date of approval or till finalization of the next tender whichever is later. It may be extended for further period as per the decision of the committee/Tendering authority.
35. The quantum of procurement will be made on requirement basis.
36. The authority reserves the right to cancel/reject all the bids or any part thereof without assigning any reason thereof.
37. All the legal proceeding if any shall be subject to the Balangir District Jurisdiction only.

M. Panda
of a.i.r

Superintendent
Bhima Bhoi Medical College & Hospital
Balangir - 767001

ANNEXURE-I

Sl No	Particulars	Submitted		Documents (Page No.)
		Yes	No	
1	Details of Manufacturing Unit/contract person/ Lisoning agent/servicing center in Odisha			
2	Tender paper cost (Non Refundable)			
3	Earnest Money Deposit			
4	List of Quoted Item(in given format ANNEXURE-1A), (Referred to ANNEXURE-VI) for total List of 28 Items			
5	Photo copy of valid GST Registration Certificate			
6	Photocopy of GST Return for the last Quarter shall be submitted (Jan-25, Feb-25 & March-25).			
7	Photo copy of Valid PAN Card			
8	Copy of the I.T. Return for (2021-22,2022-23 & 2023-24)			
9	Proof of Average Annual Turnover (Rs. 20.00 Lakhs or more)for last three financial years (2021-22,2022-23 & 2023-24) duly signed by the Regd. Chartered Accountant			
10	Copy of Valid manufacturing License for Medical Devices of Manufacturer.			
11	Certified Copy of Valid ISO Certificate of Manufacturer			
12	Certified Copy of Valid CE certificate of the Manufacturer			
13	Affidavit duly certified by Notary regarding Nonblack listing of the Agency/Firm. (As per ANNEXURE-III)			
14	Copy of the Declaration (ANNEXURE-IV)			
15	Certificate/undertaking of Price not more than the market price or also under GeM Rate Contract where such rate exists.(ANNEXURE-V)			
16	Copy of original Tender and schedules, duly signed by the Bidder			

Important: 1. Bidders are instructed to submit their Bids as per given Format (List of Instrument & Equipment's) including serial number against mentioned items otherwise their Bids will be rejected
2. Particulars for all of the 18 parameter is mandatory and shortfall/Deficiency of any one or more in the Checklist will lead to technical disqualification of the bidder.

M. Panda
08-05-24

Superintendent
Bhima Bhoi Medical College & Hospital
Balangir - 767001



ANNEXURE – I (A) LIST OF ITEMS QUOTED

(To be attached with technical bid) Category – A (Instrument & Equipment)

Sl No	Item Sl. No. as per tender	Name of the item	Specification	Name of the manufacturer	Product certification (CE / ISI / Manufacturer Name or Logo) copy attached	ISO certified company (if yes provide a copy)
1					CE – ISI –	Pg.-
2					CE – ISI –	Pg.-

M. Panda
08.05.21

Superintendent
Bhima Bhoi Medical College & Hospital
Balangir - 767001

ANNEXURE-I (B)

PROFORMA FOR SUBMISSION OF SAMPLES

Sl No	Item Sl. No.as per tender	Name of the item & Specification	Name of the manufacturer / Brand	Quantity
1				
2				

(THE SCHEDULE DATE OF SAMPLE VERIFICATION WILL BE HELD ON DT.23.05.2025 AT 11.00AM)

N.B:

1. The bidder shall come along with the Samples on the date of sample verification.
2. Each sample shall be properly wrapped, labeled with manufacturer, size, brand etc. for smooth verification.

M. Pandey
08-05-2025

Superintendent
Bhima Bhoi Medical College & Hospital
Balangir - 767001

PRICE SCHEDULE (PRICE BID)

ANEXURE-II

Sl. No.	Item Sl. No. as per tender	Name of the item	Make / model /Specification	Name of the manufacturer	Each rate (Rs.)	GST%	Total unit cost includingtax

ANNEXURE – III

DECLARATION FORM

I/We _____ having
My/Our _____
office at _____ do declare that
I/We have carefully read all the terms & conditions of the tender of the _____, Orissa
for the supply of Orthopedic Implants. I will abide with all the terms & conditions set forth in the tender
paper reference no. _____.

I/We do hereby declare I/We have not been de-recognized / black listed by any State Govt. / Union Territory / Govt. of India / Govt. organization / Govt. Health Institutions for supply of Substandard Quality items / part-supply / non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or performance Security Deposit and blacklist me/us for a period of 3 years if, any information furnished by us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

I / We further declare that I / We possess valid manufacturing license / authorized distributor license bearing No. _____ Valid upto _____ I / We
_____ do hereby declare that
I / we will supply the _____ as per the terms,
conditions & specifications of the tender document. I / we further declare that my / our EMD / performance security
will be forfeited if I / we fail to supply any item after getting order from the purchaser.

Signature of the bidder :

Date :

Name & Address of the Firm: Affidavit before Executive Magistrate / Notary Public,

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M. Panda
08-05-21

Superintendent
Bhima Bhoi Medical College & Hospital
Balangir - 767001

ANNEXURE-IV

DECLARATION / UNDERTAKING

I/We _____ having
My/our _____ office at _____
do hereby declare that I/We will
supply the ordered items after becoming lowest responsive bidder as per tender terms, conditions,
specification [Bid Reference No: _____] and
conditions as laid down in the purchase order.

I/We declare that, the Tender Inviting Authority **can blacklist me/us for a period of 3 years** if
we withdraw bid after opening of price bid and / or approval of rate contract or unable to supply ordered
items at approved rate within the stipulated time period.

Signature of the bidder :

Name:

Mobile No.:

Date :

Name & Address of the Firm: Affidavit before **Executive Magistrate / Notary Public.**

ANNEXURE-V

DECLARATION / UNDERTAKING

I/We _____ having
My/our _____ office at _____
_____ do hereby declare and undertake that
the price quoted by us for the items Vide Tender Ref. No. _____ is not more than the
open market Price, MRP and also under GeM Rate contract where such rates exists, However
when the price decreases during the contract period, we will ethically intimates the same to the
Purchasing authority.

Signature of the bidder :

Name:

Mobile No.:

Date :

M. Pandey
0805-20
Superintendent
Bhima Bhoi Medical College & Hospital
Balangir - 767001

ANNEXURE-VI (LIST OF ITEMS)

FOR OPHTHALMOLOGY DEPARTMENT		
SL	NAME OF THE INSTRUMENT	Rate Quoted
1	NEAR VISION CHART INCLUDING ODIA	Each
2	SCHIOTZ TONOMETER	Each
3	MADDOX ROD	Each
4	MADDOX WING	Each
5	DIPLOPIA GOGGLE	Each
6	4 MIRROR GONIOSCOPE GONIOLENS WITH HANDLE	Each
7	PLACIDO DISC	Each
8	PRISM BAR	Each
9	ASPHERIC LENS (78D)	Per Piece
10	ASPHERIC LENS (90D)	Per Piece
11	ASPHERIC 20 D LENS	Per Piece
FOR E.N.T. DEPARTMENT		
1	STAINLESS STEEL SUCTION CANNULA (SIZE-4MM TO 7MM)	EACH SETS
2	BULL'S EYE LAMP WITH HEAD MIRROR	EACH SETS
3	TUNING FORK SET (128 HZ TO 1024 HZ)	EACH SETS
4	LACK'S TONGUE DEPRESSOR	EACH
5	METALLIC EAR SPECULUM (ALL SIZES)	EACH SETS
6	THUDICHUM NASAL SPECULUM (ALL SIZES)	EACH SETS
7	EAR SYRINGE	EACH
8	TILLEY'S DRESSING FORCEPS	EACH
9	HARTMAN'S DRESSING FORCEPS	EACH
10	LUC'S PUNCH BIOPSY FORCEPS	EACH
11	JOBSON'S HORNER PROBE WITH RING CURETTE	EACH
12	ALLIGATORS FORCEPS	EACH
13	LARYNGEAL MIRROR WITH HANDLE	EACH SETS
14	POSTERIOR RHINOSCOPE MIRROR WITH HANDLE	EACH
15	TRACHEAL DILATOR	EACH
16	QUINCY FORCEPS	EACH
17	HANDLED WIRE VECTIS WITH CURETTE	EACH

MPK/nd
08.05.21

**TECHNICAL BID OF TENDER FOR SUPPLY INSTRUMENT/EQUIPMENTS
(COVER-A)**

[BID REF. No. _____]

To,

Superintendent,
Bhima Bhoi Medical College
& Hospital, Balangir
Balangir-767001

From:

Bidder Name & address details

Mob: _____ email: _____

SEALED TECHNICAL BID (PUT ALL TECHNICAL SHEETS IN THIS PACKET)

**PRICE BID FOR SUPPLY OF INSTRUMENT/EQUIPMENTS
(COVER - B)**

[BID REF. No. _____]

To,

Superintendent,
Bhima Bhoi Medical College
& Hospital, Balangir
Balangir-767001

From:

Bidder Name & address details

Mob: _____ email: _____

SEALED FINANCIAL BID (PRICE OF QUOTED ITEMS FINANCIAL BID AS PER ANNEXURE-II)

M Pande
680520
Superintendent
Bhima Bhoi Medical College & Hospital
Balangir - 767001

TENDER FOR SUPPLY OF INSTRUMENTS/EQUIPMENTS 2025-26

[BID REF. No. _____]

Not to be opened before _____ : _____ A.M./P.M.

To,

Superintendent,
Bhima Bhoi Medical College & Hospital,
Balangir
Balangir-767001

From:

Bidder Name & address details

Pin Code:

Mob:

WhatsApp No.: email:

**OUTERMOST SEALED ENVELOPE CONTAINING TECHNICAL BID (COVER-A) AND PRICE BID
(COVER-B)**

M. Panda
080521
Superintendent
Bhima Bhoi Medical College & Hospital
Balangir - 767001