



OFFICE OF THE SUPERINTENDENT BHIMA BHOI
MEDICAL COLLEGE & HOSPITAL
At/PO/Dist – Balangir, PIN – 767001 (Odisha)
E-mail: gmchospitalbalangir@gmail.com



Tender Ref. No 89 /Estt. (BBMC&H).

Dt. 04/01/24

**TENDER CALL NOTICE FOR EMPANELMENT OF MEDICINE STORES REGARDING SUPPLY
OF DRUGS, CONSUMABLES & OTHER ITEMS TO BHIMA BHOI MEDICAL COLLEGE &
HOSPITAL, BALANGIR FOR THE YEAR 2023-24.**

1. DATE OF AVAILABILITY OF BID DOCUMENT IN WEBSITE: **From Date:05.01.2024**
2. PRE BID CONFERENCE : **Date:22.01.2024 at 11.00AM**
3. LAST DATE OF AVAILABILITY OF BID DOCUMENTS
(In website) : **Date.29.01.2024**
4. LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : **Dt.29.01.2024, Time 05.00 pm**
5. DATE & TIME OF OPENING OF COVER-A (Technical Bid) : **Dt.30.01.2024, Time 11.00 am**
6. DATE OF OPENING OF COVER-B (Price Bid) : **Dt.30.01.2024, Time 12.00 pm**
7. PLACE OF OPENING OF BID DOCUMENTS AND
ADDRESS FOR COMMUNICATION
AND RECEIPT OF BID DOCUMENTS : **O/o The Superintendent, Bhima Bhoi
Medical College & Hospital,
District-Balangir, Pin-767001.**

M Pande
04.01.24

Superintendent
Bhima Bhoi Medical College & Hospital
Balangir - 767001

TENDER CALL NOTICE

Sealed tenders in plain papers are invited from intending medicine store owner within 300 mtrs. radius from Bhima Bhoi Medical College & Hospital, campus which should reach the office of the Medical Superintendent, BBMC&H, Balangir on or before dt. 29.01.2024 by 5:00 pm by Regd. Post / speed post addressed to office of Medical Superintendent, BBMC&H, Balangir, Pin - 767001. The tender (Technical Bid) will be opened on dt :30.01.2024 at 11:00 Am and (Financial Bid) will be opened on dt.30.01.2024 at 12.00 pm noon in the office chamber of the Superintendent, BBMC&H, Balangir. The validity of the tender is one year from the date of finalization of the tender process.

The tender papers and others set of terms and conditions can be downloaded from website <https://bbmchbalangir.nic.in>, <https://balangir.nic.in> and <http://dmetodisha.gov.in> and the hardcopy can be availed from O/o Superintendent, BBMC&H after submission of D.D. worth **Rs. 2000/-** (Rupees Two Thousand) only duly pledged in favor of Superintendent, Bhima Bhoi Medical College & Hospital, Bolangir, towards the cost of tender.

SUBMISSION OF DOCUMENT

The tenderers shall submit the tender document with technical bid in sealed envelopes superscribe as **Technical Bid** (Cover - A) and **price Bid** (Cover - B) in respective envelop separately, The Technical Bid (Cover-A) & Financial Bid (Cover-B) should be enclosed by an outer Envelope. The outer envelope should be superscribed as "Tender for Empanelment of medicine store for supply of Drugs, Consumables & Other items on its top.

1) Document in Cover - A (Technical Bid)

- A) Attested Xerox copy of valid drug license issued by the Licensing authority (as on date of bid opening).
- B) Attested Xerox copy of valid drug distributor / wholesale license.
- C) Attested Xerox copy of Valid GST Registration Certificate.
- D) Attested Xerox copy of GST Return for the last quarter i.e. September, October & November (2023).
- E) Attested Xerox copy of PAN Card of the shop owner.
- F) Original Money receipt against purchase of tender paper/DD worth **Rs. 2000/-** (Rupees Two thousand) only pledged in favor of Superintendent, BBMC&H, Balangir, payable at balangir.
- G) Account payee DD worth Rs.50,000/- (Rupees Fifty Thousand) only drawn in favor of Medical superintendent, Bhima Bhoi Medical College & Hospital, Balangir payable at any nationalized bank as EMD (**Refundable**) which will be returned back / adjusted after the completion of tender tenure.
- H) Proof of average Annual Turnover not less than **1 crore** of the Medicine shop for preceding last 3 financial years i.e for the year 2020 -21, 2021 - 22, 2022- 23 from a registered Chartered Accountant taken together shall be submitted.
- I) The copy of the audited financial statement which includes balance sheet and profit & loss account showing the relevant trade for the last three financial years (2020 -21, 2021 - 22, 2022- 23) shall be attached.
- J) Undertaking as per format (**attached ANNEXURE-I**) in the letter pad of the drug store.
- K) Experience certificate on empanel store for supply of drugs and consumables to any Govt. health care institution.

M.Panda
04.01.24

Superintendent
Bhima Bhoi Medical College & Hospital
Balangir - 767001

2. Document in Cover - B (Price Bid)

The bidders should quote the minimum extra percentage of profit on purchase price which should be below 10% and the total amount should not exceed the MRP value including the taxes (GST).

Specific Format attached in **Annexure-III**)

<u>Sl. No.</u>	<u>Type of Item</u>	<u>Percentage in excess claimed on purchase price</u>
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- | | | |
|----|--|--|
| 1. | Medicine, Consumables and other items. | |
|----|--|--|

3. Selection of Bidder

* The bidder meeting all the eligibility criteria as given in technical bid will be scrutinized and evaluated for technical evaluation.

* The price bid of all the technically qualified bidders will be opened for scrutiny of financial bid.

* The bidder quoting the lowest profit percentage on purchase price will be selected as L1 bidder for awarding of the contract.

* In case of tie-up of price bid, the following parameter will be considered to empanel, more than one empanel medicine store as decided by the committee for smooth procurement of drugs and consumables and other items on emergency basis. Accordingly, due discussion will be made for negotiation of price and supply of drugs and consumables and other items before awarding of the contract.

* The hospital authority reserves the right to make decision on such procurement for uninterrupted supply of drugs and consumables and other items.

* The decision for preference of selection of the bidder will be in given as the sequence from A to C as mentioned below.

(A) Bidder having more year of experience as empanel medicine store to supply of public health care facility will be given preference.

(B) Bidder having higher average annual turnover in immediate preceding three years as on the date of price bid evaluation will be given preference.

(C) Nearest location to BBMC& Hospital campus will be given preference.

GENERAL TERMS & CONDITION

1. The medicines store has to supply all medicines, medical consumables and other items at the rate of contract price as per agreement.
2. The medicines are to be procured at routine & emergency hours as life saving measure. The supplier has to supply round the clock against the indent made at different hours under OSTF, BSKY, JSY, JSSK and Emergency Local Purchase scheme / guideline of Govt. of Odisha from time to time.
3. The drug store should have a capacity to supply not less than 75% of the commonly prescribed Medicines, Medical consumable and other items as per the need of this hospital and preference shall be given to the medicine store who will take less percentage of profit on the purchase price.
4. The detail of purchase price, billing amount, percentage in extra claimed on purchase price and all other details as per the requirement of this hospital shall be reflected on the bill.
5. The authority at any time may ask to submit the purchase bills in original for verification which shall be submitted by the empanel shop immediately without fail.
6. The chemist must hold valid license to **24 X 7** medicine dispensing with minimum 3 registered pharmacist working in his/ her shop as on the date of bid opening in specified forms (**form 20, 21 and 20F**) for various categories of allopathic drug issued by the drug controller authority of the state under the provision of Drugs and Cosmetic act, **1940**. The successful Bidder will further ensure that their licenses remain valid till end of contract period.

M. Pande
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7. The chemist must not have been convicted by the state drug authorities and no case should be pending under the Drugs and Cosmetic Act and Rules 1940.
8. If any medicine, medical consumables and other items will not be available with the empanel shop it will be arranged by the shop itself to supply quickly to the patient failing which the shop will bear penalty charge as will be decided by the administration of BBMC&H, Balangir.
9. The required items are to be procured on credit basis against different orders and payment will be made monthly on submission of bills in triplicate for payment. The authority is not liable for delay in payment if an unavoidable circumstance like paucity of funds arises.
10. The tenders are to be submitted to the Superintendent, BBMC&H, Balangir by speed post / regd. Post only. The outer envelope containing tender paper (Technical & Price Bid) must be superscribed with "**Tender for Empanelment of Medicine store for supply of drugs, consumables & other items**" on its top.
11. Either the owner of the firm / shop or its authorized agents may remain present at the time of opening of tenders (Cover A & Cover B). Their absence may not be a bar for opening tender.
12. The tenderers qualified after opening of the technical bid shall be called on for opening of price-bid.
13. The authority is not responsible for any type of postal delay & the tender document after due date will not be received /entertained in the tender process and will be rejected.
14. The selected shop/ firm shall not discontinue supply during the contract period at any circumstances, otherwise the EMD amount of the bidder will be forfeited.
15. The EMD of unsuccessful tenderers will be returned after finalization of tender on submission of application to the undersigned seeking for so and in case of successful bidders the amount will be adjusted against the performance security money which is to be deposited by the bidder as decided by the authority.
16. The validity of tender will remain inforce for a period of one year from the date of approval or extended up to finalization of next tender with due approval by the authority.
17. The qualified bidder must have to sign a MoU with the Medical Superintendent for supply of medicine, medical consumables and other items etc., unless the bidder sign the MoU he cannot be considered for empanelment.
18. The undersigned will not be responsible for any postal delay.
19. The Superintendent reserves the right of accepting / rejecting any or all tenders without assigning any reason thereof.
20. The EMD shall be returned to unsuccessful bidders with in a period of 4 weeks from the date of announcement of the successful bidder without accrual of any interest.
21. The EMD shall be forfeited if the bidder withdraws its proposal during the interval between the proposal due date and expiration of the proposal validity period or in case of successful bidder, if does not execute the agreement.
22. The EMD of successful empaneled bidder shall be kept as performance security deposit which shall be forfeited if any term or condition of the contract is infringed or if the supplier fails to provide the required drugs and consumables satisfactorily. No interest on security deposit and EMD shall be paid by the tendering authority.

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ANNEXURE-I

**Format of undertaking to be typed in the letter pad of the tenderer quoting for
Empanel Drug Store**

Undertaking

I/We _____ do hereby undertake that

- Our Medicine store is within 300 mtrs radius from O/o the Superintendent BBMC&H, campus Balangir.
- I/We will provide all required medicines including chemotherapy drugs to the patients as per prescription submitted by the patient.
- If any problem faced by the patient due to late supply of medicine, I/We will be held responsible and bear compensation.
- I/We will have drugs not less than 75% of the commonly prescribed medicines and consumables.
- In case of negligence / supply of duplicate medicines, I/We will bear the penalty charges as will be decided by the Administration of BBMC&H, Balangir.

Signature of Tenderer

M Pande

04.01.24

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Bhima Bhoi Medical College & Hospital
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ANNEXURE-II (CHECK LIST)

SI No	Particulars	Documents (Page No)	Submitted	
			Yes	No
1.	Tender paper cost (Non Refundable) Rs:2,000.00			
2.	Earnest Money Deposit Rs.50,000.00			
3.	Attested Copy of Valid Drug License (Distributor/Wholesale) issued by Licensing Authority			
4.	Photo copy of Valid GST Registration Certificate			
5.	Photocopy of GST Return for the last Quarter (Sept, Oct, Nov-23) shall be submitted.			
6.	Photo copy of PAN Card of Shop Owner			
7.	Proof of Average Annual Turnover for last three financial years (2020-21, 2021-22, 2022-23)duly signed by the Chartered Accountant.			
8.	Audited Financial Statement of last 3 F.Ys (2020-21,2021-22,2022-23) shall be submitted			
9.	Copy of original Tender and schedules, duly signed by the Bidder			
10.	Under taking as per format (attached) in the letter pad of the drug store.			

Important: any shortfall in the above checklist, the tenderer will be rejected without assigning any reason thereof.

M Pande
04.01.24.

Superintendent
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ANNEXURE-III (SHALL BE ATTACHED IN PRICE BID ONLY)

UNDERTAKING OF PRICE BID FOR TENDER TO SUPPLY MEDICINE, CONSUMABLES & OTHER ITEMS TO BBMC&H, BALANGIR AS EMAPNELL MEDICINE STORE.

I _____ owner / Proprietor of
_____ (name of the medicine store) , located at
_____ (address) do here by submit my price bid for tender to supply
medicine, consumables & other items to BBMC&H, Balangir and I will add a percentage of profit to
purchase price of the items not exceeding _____% (mention in number) & _____
(mentioned in wards separately) as received as order in authenticated empanel form.

Signature of Tenderer

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04.01.24
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